

Bassurelle Sandbanks - Video and Stills analysis QA

QA'd by Matthew Curtis

Date 04/06/2013

Some videos/stills on border between sand and coarse. Check with PSA results

Analysis report

QA check	1st QA check	Comments	2nd QA	2nd Comments
Analysis report delivered	Yes		Yes	
Introduction	Yes		Yes	
Methods	Yes		Yes	
Results	Yes	More detailed than required	Yes	
QA details	Yes		Yes	
Other comments		Needs updating with changes below		
File name:	412802 draft Report.doc		412802 Final Report.doc	

Video analysis spreadsheet

QA check	1st QA check	Comments	2nd QA	2nd Comments
Video analysis spreadsheet delivered	Yes		Yes	
All relevant boxes filled in	Yes	Hab FOCI also filled in	Yes	Hab FOCI also filled in
Positions match benthic spreadsheet	Yes		Yes	
All stations analysed	Yes		Yes	
Segment duration > 1min	Yes		Yes	
Substratum % = 100%	Yes		Yes	
Substratum matches BSH	No	Change 71 and 72 change to sand?	Yes	Check against PSA. Done
FOCI match BSH	N/A		N/A	
BSH matches biotope code	No	Some mistakes.	Yes	
Other comments	No	Vid sample ref wrong	Yes	
File name:	Proforma_Video analysis complete		Proforma_Video analysis complete.xls	

Video species matrix

QA check	1st QA check	Comments	2nd QA	2nd Comments
Video species matrix delivered	Yes		Yes	
Check species list for anomalies	Yes		Yes	
Check abundance for anomalies	Yes		Yes	
Check no segments	Yes		Yes	
Other comments	Yes	Video and stills on same sheet	Yes	
File name:	Matrix			

Stills analysis spreadsheet

QA check	1st QA check	Comments	2nd QA	2nd Comments
Stills analysis spreadsheet delivered	Yes		Yes	
All relevant boxes filled in	Yes	Hab FOCI also filled in	Yes	
Positions match benthic spreadsheet	Yes		Yes	
All stations and stills analysed	Yes		Yes	
Substratum % = 100%	Yes		Yes	
Substratum matches BSH	No	Change 71 and 72 change to sand?	Yes	Check against PSA. Done
FOCI match BSH	N/A	Filled in but don't need	Yes	
BSH matches biotope code	No	Some mistakes.	Yes	
Visual check on stills BSH's		Change 71 and 72 change to sand?	Yes	Check against PSA. Done
Other comments		Tabs need re-labelling. Stills sample ref wrong	Yes	
File name:	Proforma_Stills analysis complete		Proforma_Stills analysis complete.xls	

Stills species matrix

QA check	1st QA check	Comments	2nd QA	2nd Comments
Stills species matrix delivered	Yes		Yes	
Check species list for anomalies	Yes		Yes	
Check abundance for anomalies	Yes		Yes	
Check no segments	Yes		Yes	
Other comments	Yes	Video and stills on same sheet	Yes	
File name:	Matrix			

QA sheets

QA check	1st QA check	Comments	2nd QA	2nd Comments
Video analysis QA delivered	No	Not stitulated in RFQ or Protocol		
Stills analysis QA delivered	No	Not stitulated in RFQ or Protocol		
Check 10% re-analysed				
Check for differences				
Other comments		RFQ and protocol update needed		

File name:

File name:

Species/taxon reference collection

QA check	1st QA check	Comments	2nd QA	2nd Comments
Reference collection delivered	No	Not delivered at 1st QA	Yes	
SpeciesBiotopeRefCollection spreadsheet completed			Yes	
Check reference image ID's			Yes	
Other comments				

Biotope stills reference collection

QA check	1st QA check	Comments	2nd QA	2nd Comments
Reference collection delivered	No	Not delivered at 1st QA	Yes	
SpeciesBiotopeRefCollection spreadsheet completed			Yes	
Check reference image ID's			Yes	
Other comments				

Biotope video reference collection

QA check	1st QA check	Comments	2nd QA	2nd Comments
Reference collection delivered	No	Not delivered at 1st QA	Yes	
SpeciesBiotopeRefCollection spreadsheet completed			Yes	
Check reference video ID's			Yes	
Other comments				