



JNCC Support Co 36th Meeting Minutes Confirmed

Date: 3 June 2021	Time: 13.00
Venue: Virtually via MS Teams	

Present

Professor Melanie Austen
Independent Member

Mr Charles Banner
Independent Member

Professor Ian Bateman
Independent member

Lord David Blencathra
Natural England

Ms Cath Denholm
Scottish Natural Heritage

Professor Colin Galbraith
Independent Member

Dr Gemma Harper
JNCC

Dr Hilary Kirkpatrick
Council for Nature Conservation and the Countryside

Professor Marian Scott
Independent Member

Professor Michael Winter
Natural England

In attendance

Mr Chris Brooks
JNCC Company Secretary

Mrs Tracey Quince
JNCC

Apologies

Sir David Henshaw
Natural Resources Wales

Professor Steve Ormerod
Natural Resources Wales

Dr Aoife Martin
NatureScot

1 Chairman's opening remarks

- 1.1. Professor Galbraith welcomed everyone to the thirty-six meeting of the JNCC Support Company Board of Directors.

2 Declaration of interests

- 2.1 No relevant additional interests were declared.

3 Amendments to the minutes of the June 2020 Board meeting (BD 21 01)

- 3.1 The minutes of the June 2020 Board meeting were agreed with no further amendments.

4 Company secretary report 2020/21 (BD 21 02)

- 4.1 Mrs Quince introduced this item.
- 4.2 Three resignations were received during 2020/21 (Dr Mike Cantlay, Professor Chris Gilligan and Mr Marcus Yeo) and two new appointments were made (Dr Gemma Harper and Ms Aoife Martin).
- 4.3 The changes in reporting requirements should JNCC exceed 250 employees were provided in the paper. Mr Brooks confirmed that net assets and turnover will not take JNCC into the next bracket for the Companies Act. There will be additional requirements around gender pay gap and GDPR reporting.
- 4.4 The company board is alerted to a legal query currently with Government Legal Department and Defra about JNCC charging for work.

5 JNCC Annual Report and Accounts for the 2020/21 (BD 21 03)

- 4.1 Mr Brooks introduced the item.
- 4.2 Mr Brooks confirmed that NAO were content with the accounts and highlighted the reserve levels shown in the balance account. Total reserves are now £1.8M and provide an opportunity to make some investments.

4.3 The Board:

- i. **approved and adopted** the JNCC Annual Reports and Accounts (ARA) for the year ending 31 March 2021. The Board delegated sign off of the ARA to Dr Harper;
- ii. **authorised** the Company Secretary to lodge the accounts with Companies House;
- iii. **authorised** the Chief Executive to arrange for the accounts to be laid before the Houses of Parliament and the Scottish Parliament; and
- iv. **authorised** the Chief Executive to sign the letter of representation for the year ended 31 March 2021.